



TRCC Meeting Minutes April 22, 2014

The Traffic Records Coordinating Committee met April 22, 2014, in the MSP-HQ 1920's Conference Room. Those present at the meeting:

Mark Bott	MDOT
Katie Bower	CJIC
John Harris	MDOS
Mark Dobek	State Court Administrative Office
Kathy Farnum	OHSP
Marvin Helmker	MDCH
Mike Prince	OHSP
Alicia Sledge	OHSP
Sydney Smith	CJIC

Welcome and Introductions

The meeting was called to order at 9:00 a.m. by Chair Mark Bott.

Additions to the Agenda

TRCC Strategic Plan & Charter
2015 meeting dates

FY15 Traffic Records Proposal Review

The proposed list of projects (attached) was presented by Alicia Sledge. The eight proposed projects total \$1,480,000. The TCRS Modernization with UD-10 Revision and the Traffic Records Data Linkages Project are multi-year projects which were previously approved by the TRCC in FY 13 and FY14. The TRCC are asked to provide a prioritized list and any questions to Alicia by April 30, 2014.

Per request, a copy of the Data Linkage project list will be sent to all members. This lists several types of data linkages which would be beneficial to improve accuracy, efficiency, integration, and overall problem identification for Michigan's traffic safety programs. (See attached)

As a follow up to discussion on the proposed EMS Data Analysis project Marvin Helmker will forward three files pertaining to EMS data. The first file is the NEMSIS v2.2.1 Data Dictionary. It contains all of the NEMSIS elements, definitions, and values. The second file is a list of the v2.2.1 elements that Michigan requires. The third file is a list of the elements that are active in the system and the values associated with those elements. The vendor has expanded upon the base NEMSIS values for many of the elements. They refer to these additional values as NISE

codes. Many of the other software vendors that import into the system also utilize these NISE codes. This third file will list these additional values that do not appear in the data dictionary. (See attached)

TCRS Modernization & UD-10 Revision

Status discussed under FY15 Traffic Records Proposal Review. Attached is status from Sydney Smith.

Data Linkage Project

Status discussed under FY15 Traffic Records Proposal Review. .

UD-10 Crash Trainer Materials, UD-10 Paper Processing and Crash Mapping/Locating Pilot Project

These three have been combined into the Traffic Crash Reporting Improvement Project. Status discussed under FY15 Traffic Records Proposal Review.

Michigan Traffic Records Assessments

OHSP will be coordinating the NHTSA Traffic Records Program Assessment from October 2014 thru January 2015. Michigan's last Traffic Records Assessment was conducted in October 2009. Per federal funding requirements, each state must conduct an assessment every five years. NHTSA has implemented a new online questionnaire format for the Traffic Records Assessment. John Siegler of NHTSA will present on the new assessment process during the joint meeting of the TRCC and CDUG on July 15, 2014, at 1 pm at the MDOT Horatio Earle Learning Center, 7575 Crouner Drive, Dimondale, Michigan.

Each agency of the TRCC Executive committee must have a representative present during this meeting. All CDUG members and other traffic records partners are invited to participate in the meeting to determine their need to participate in the assessment process.

In preparation for this meeting, Alicia will email the assessment timeline showing the various meetings/webinars involved in the process, as well as the timeframe for each round of Q & A. The Procedures Manual for State Traffic Records Assessments, which includes all of the questions to be addressed, as well as the suggested respondents, from each agency will be included. Please review this document to begin thinking of which questions each agency would be best equipped to address. (See attached Assessment Timeline & Procedures Manual documents)

TRCC Charter

Each agency is to provide an update on the status of the projects listed in the TRCC strategic plan and any suggested revisions to the TRCC charter. These updates should be e-mailed to Alicia Sledge by May 15, 2014. Alicia will incorporate the updates into the strategic plan and forward revised version for TRCC review. If everyone approves the revised version, Alicia will work with each member to get original signatures from each agency for both the TRCC strategic plan and charter.

2015 Meeting Dates

The first meeting in 2015 will be a joint TRCC/CDUG meeting on January 20, 2015. This meeting will include the Traffic Records Assessment Report-Out webinar.

Agency Roundtable Updates

Updates provided by each agency present.

Next Meeting

The next meeting will be a joint meeting with CDUG scheduled on July 15, 2014, at 1:00 p.m. at the MDOT Horatio Training Center.

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